

The Piedmont Bank
Check Only – Stop Payment Request

- In Person** - New Stop Payment Order for a check (check cannot be in presentment)
- Cancel Existing Stop Order for a check
- By Phone/Verbal** **All Telephone Requests will expire within fourteen (14) calendar days unless confirmed in writing within that time.

Customer Name _____

Customer Account Number _____

Name of Person / Company check is payable to _____

Exact Amount of check to be stopped \$ _____

Check Number _____

Date the check was dated _____

Is there a replacement check: Yes No If yes, what is NEW check number? _____ Amt? _____

If no, is the customer making a payment by telephone or ACH ? _____

Notes:

I understand this Stop Payment Order must be received in time to allow The Piedmont Bank a reasonable opportunity to act on it. I understand that a Stop Payment order cannot be placed on a check that is already in presentment. To be effective a Stop-Payment Order must identify the payment sufficiently to allow The Piedmont Bank a reasonable opportunity to act on it. I understand this Stop Payment Order will remain in effect for six months. In requesting The Piedmont Bank to stop payment of this item or any other, I agree to hold The Piedmont Bank harmless and indemnify it for all costs, expenses, or damages incurred or suffered by refusing payment of the above described debit.

Service Fee: \$34 Customer Signature: _____ Date: _____

Bank Use Only:

Customer ID verified in person: _____ If faxed, signature verified: _____

Received By: _____ Date: _____ Time: _____
Printed Name & Signature

Please send the original Stop Payment Request to Dot Cochran in Deposit Operations Department